ChronoZoom Authoring

Creating Timelines, Exhibit, and Artifacts

Create a Timeline

1. Have each student open ChronoZoom on their individual computer.
2. Click on the pencil in the top right corner and choose to “create timeline.” Click and drag in ChronoZoom to create a rectangle.
3. Create a title, then choose “year” from the drop down menu, and set a start time and end time. Then click “create timeline.”
4. You can use the pencil button in the lower right corner of the timeline to edit it. This will be especially handy if/when students want to create exhibits that are outside the date parameters of the timeline. They will need to edit the timeline before creating such an exhibit.

Create an Exhibit

1. Click on the pencil in the top right corner again and choose “create exhibit.”
2. Click in the timeline that was just created (it does not have to be in a particular place).
3. Give the exhibit a title. Select the year and then add artifact. Each exhibit must have a central artifact that is an image, pdf, or video.

Create an Artifact

1. Give your artifact a title.
2. Go to your selected image, pdf or video (needs to be selected from the internet so that it has a URL).
3. Right click on the image or video and find the image location. Depending on your browser, it may be under properties or just click “copy image location.” The image location URL must end with .jpg, .gif, .png.
4. Copy the image/video URL and go back to the create artifact box in ChronoZoom.
5. Paste the image location in the image field (you may cite where the image is from by putting the website in the Media Source box), and then make sure you select the correct media type (image, video, pdf).
6. Add a caption in the attribution field.
7. Then complete the description field about the artifact. This information can be copied and pasted from another document. Be sure to add a byline (name of who is creating the exhibit) at the end of your description.
8. Click “create artifact” at the bottom.
9. Save all work by clicking “update/save the exhibit.”
10. Additional artifacts can be added by clicking “create artifact” in the exhibit creation box. They can also be rearranged by dragging them up and down.
11. Exhibits and artifacts can be edited by clicking the pencils.
12. Exhibits and artifacts can also be deleted by clicking on the pencils, scrolling to the bottom, and clicking “delete exhibit/artifact.”

Watch a video on how to create an exhibit and artifact in ChronoZoom: <http://screencast.com/t/zXRCoSBa>